



Request for Expressions of Interest
**STUDY TO QUANTIFY THE VALUE
OF THE ARBITRATION COUNCIL SERVICES
for the Arbitration Council Foundation**

- 1) **The Arbitration Council Foundation (ACF) and Arbitration Council (AC):** The ACF is a registered non-governmental organisation established to provide technical and administrative support to the AC; to enhance the AC's independence, reliability and efficiency; and to develop individuals and institutions to resolve labour disputes. The AC is a national institution for the resolution of labour disputes provided for under the Labour Law. Supported by the Ministry of Labour and Vocational Training, employers and unions, the AC is internationally and nationally recognized as Cambodia's premier labour dispute resolution body.
- 2) **Demand for Good Governance Project:** The ACF is a Project Implementing Agency for the Demand for Good Governance Project (DFGG Project), funded by the International Development Association (IDA) and Australian Agency for International Development (AusAID). The DFGG Project is a 4 year project that will support selected state and civil society organisations to develop and expand programs that enhance demand for good governance.
- 3) The ACF seeks the services of an NGO, registered with the Royal Government of Cambodia, to undertake a Study to Quantify the Value of the Arbitration Council Services. The primary goal of the study is to build a stronger quantitative research basis for the value of the Arbitration Council's services in resolving collective labour disputes, in particular its economic value and contribution to the Cambodian economy. The study is expected to be completed by end of August 2010.
- 4) Detailed Terms of Reference for the assignment are available from ACF, the address as shown below, from 8:00 to 5:30 and from Monday to Friday, or can be requested through email at hsaing@arbitrationcouncil.org.
- 5) The successful NGO shall have the following qualifications and experience:
 - a) A demonstrated experience relevant to designing and delivering similar social and economic survey work and quantification of value analyses in a development context, preferably in Cambodia.
 - b) Prior experience and knowledge of Cambodian laws and legal systems, especially in relation to labor dispute resolution, Cambodian industrial relations, legal organisations and institutions of justice will be an asset.
 - c) Experience with World Bank/IDA-funded projects and/or RGC projects will be an advantage.
 - d) Fluency in Khmer and English among the consulting team is required.
- 6) NGOs interested in submitting their expressions of interest must provide detailed information indicating that they are qualified to perform the services (organization profile, description of similar assignments, experience in similar conditions, experience in Cambodia and in the region (East Asia and Pacific), availability and curriculum vitae of appropriate technical staff, etc.). Short listed candidates will be invited to submit a Technical Proposal (including Research and Financial Proposal).
- 7) Interested NGOs should submit their EOI clearly marked, "EOI for Study to Quantify the Value of the AC Services" to the following address on or before **17:30 pm, MAY 21st, 2010.**

Attn: Mr. Hay SAING, M&E Coordinator
Demand for Good Governance Project (DFGG)
Arbitration Council Foundation
72, Street 592 (corner of St. 327), Sangkat Boeung Kak II,
Khan Tuol Kork, Phnom Pehn, Cambodia
Tel: 855 23 881 814 ext. 120, Fax: 855 23 881 918
Email: hsaing@arbitrationcouncil.org



Request for Expressions of Interest: BASELINE STUDY



for the Arbitration Council Foundation

- 1) **The Arbitration Council Foundation (ACF) and Arbitration Council (AC):** The ACF is a registered non-governmental organisation established to provide technical and administrative support to the AC; to enhance the AC's independence, reliability and efficiency; and to develop individuals and institutions to resolve labour disputes. The AC is a national institution for the resolution of labour disputes provided for under the Labour Law. Supported by the Ministry of Labour and Vocational Training, employers and unions, the AC is internationally and nationally recognized as Cambodia's premier labour dispute resolution body.
- 2) **Demand for Good Governance Project:** The ACF is a Project Implementing Agency for the Demand for Good Governance Project (DFGG Project), funded by the International Development Association (IDA) and Australian Agency for International Development (AusAID). The DFGG Project is a new 4 year project that will support selected state and civil society organisations to develop and expand programs that enhance demand for good governance.
- 3) The ACF seeks the services of an NGO, registered with the Royal Government of Cambodia, to undertake a Baseline Study to be conducted at the early stage of DFGG Project implementation. The general objective of the Baseline Study is to establish baseline data against which to track the future progress of the Arbitration Council, and to identify ways in which its labour dispute resolution services can be improved. The Baseline Study will be conducted in the greater Phnom Penh area (covering both Kandal and Kompong Speu provinces) and possibility in some selected provinces. Data for the study will be collected from workers, unions, employers and their representatives, officials of MoLVT, and other stakeholders. The study is expected to be completed by no later than mid-December 2009.
- 4) Detailed Terms of Reference for the assignment are available from ACF, the address as shown below, from 8:00 to 5:30 and from Monday to Friday, or can be requested through email at hsaing@arbitrationcouncil.org.
- 5) The successful NGO shall have the following qualifications and experience:
 - a) A minimum of 4 years of demonstrated experience relevant to designing and delivering similar social survey work and other social research assignments, including baseline monitoring and evaluation for development projects, preferably in Cambodia.
 - b) Prior experience and knowledge of Cambodian laws and legal systems, especially in relation to labor dispute resolution, Cambodian industrial relations, legal organisations and institutions of justice will be an asset.
 - c) Experience with World Bank/IDA-funded projects and/or RGC projects will be an advantage.
 - d) Fluency in Khmer and English among the consulting team is required.
- 6) NGOs interested in submitting their expressions of interest must provide detailed information indicating that they are qualified to perform the services (organization profile, description of similar assignments, experience in similar conditions, experience in Cambodia and in the region (East Asia and Pacific), availability and curriculum vitae of appropriate technical staff, etc.). Short listed candidates will be invited to submit a research proposal, including details of estimated costs.
- 7) Interested NGOs should submit their EOI clearly marked, "EOI for Baseline Study" to the following address on or before 17:30 pm, August 10, 2009.

Attn: Mr. Saing Hay,
M&E Coordinator
Arbitration Council Foundation
Demand for Good Governance Project
Phnom Penh Center, Building A, 3rd Floor,
Room 331, Sothearos Blvd, Sangkat Tonle Bassac,
Khan Chamkarmon, Phnom Pehn, Cambodia
Tel: 855 23 223 506 ext 110, Fax: 855 23 224 979
Email: hsaing@arbitrationcouncil.org



REQUEST FOR EXPRESSION OF INTEREST
Study on Demand for the Arbitration Council Services
For the Arbitration Council Foundation (ACF)

- 1) **The Arbitration Council Foundation (ACF) and Arbitration Council (AC):** The ACF is a registered non-governmental organisation established to provide technical and administrative support to the AC; to enhance the AC's independence, reliability and efficiency; and to develop individuals and institutions to resolve labour disputes. The AC is a national institution for the resolution of labour disputes provided for under the Labour Law. Supported by the Ministry of Labour and Vocational Training, employers and unions, the AC is internationally and nationally recognized as Cambodia's premier labour dispute resolution body.
- 2) **Demand for Good Governance Project:** The ACF is a Project Implementing Agency for the Demand for Good Governance Project (DFGG Project), funded by the International Development Association (IDA) and Australian Agency for International Development (AusAID). The DFGG Project is a new 4 year project that will support selected state and civil society organisations to develop and expand programs that enhance demand for good governance.
- 3) The ACF seeks the services of an NGO, registered with the Royal Government of Cambodia, to undertake a Study on Demand for the Arbitration Council Services. The research methodology of the proposed Study shall be a survey research of qualitative approach; and data collection technique shall employ semi-structured interviews and focus group discussion. Key informants shall include officials of MoLVT (national/provincial levels), and representatives of employees and employers (including federation/confederation trade unions and employer organisations); whereas the target groups can be expected to include local unions, and local employer representatives of selected industrial sectors. Based on the result of the Study, such sectors may include garments, hotels & restaurants, tourism, construction, as well as other sectors. The Study shall be conducted in the provinces of Siem Reap and Preah Sihanouk.
- 4) Detailed Terms of Reference for the assignment are available from ACF, the address as shown below, from 8:00 to 5:30 and from Monday to Friday, or can be requested through email at hsaing@arbitrationcouncil.org.
- 5) The successful NGO shall have the following qualifications and experience:
 - a) A minimum of 2 years of demonstrated experience relevant to designing and delivering similar social survey work and other social research assignments, including baseline monitoring and evaluation for development projects, preferably in Cambodia.
 - b) Prior experience and knowledge of labor dispute resolution, and Cambodian industrial relations will be an asset.
 - c) Experience with World Bank/IDA-funded projects and/or RGC projects will be an advantage.
 - d) Fluency in Khmer and English among the consulting team is required.
- 6) NGOs interested in submitting their expressions of interest must provide detailed information indicating that they are qualified to perform the services (organization profile, description of similar assignments, experience in similar conditions, experience in Cambodia and in the region (East Asia and Pacific), availability and curriculum vitae of appropriate technical staff, etc.). Short listed candidate will be invited to submit a research proposal, including details of estimated costs.
- 7) Interested NGOs should submit their EOI clearly marked, "EOI for Study on Demand for the Arbitration Council Services" to the following address on or before 17:30 pm, October 26, 2009.

Attn: Mr. Saing Hay, M&E Coordinator
Arbitration Council Foundation (ACF)
Demand for Good Governance Project (DFGG)
Phnom Penh Center, Building A, 3rd Floor, Room 331, Sothearos Blvd, Sangkat Tonle Bassac,
Khan Chamkarmon, Phnom Pehn, Cambodia
Tel: 855 23 223 506 ext 110, Fax: 855 23 224 979; Email: hsaing@arbitrationcouncil.org



Request for Expressions of Interest:

Auditing the Financial Statement 2009 for the Arbitration Council Foundation

- 1) **The Arbitration Council Foundation (ACF) and Arbitration Council (AC):** The ACF is a registered non-governmental organisation established to provide technical and administrative support to the AC; to enhance the AC's independence, reliability and efficiency; and to develop individuals and institutions to resolve labour disputes. The AC is a national institution for the resolution of labour disputes provided for under the Labour Law. Supported by the Ministry of Labour and Vocational Training, employers and unions, the AC is internationally and nationally recognized as Cambodia's premier labour dispute resolution body.
- 2) **Demand for Good Governance Project:** The ACF is a Project Implementing Agency for the Demand for Good Governance Project (DFGG Project), funded by the International Development Association (IDA) and Australian Agency for International Development (AusAID) through the Royal Government of Cambodia (RGC). The DFGG Project is a new four year project that will support selected state and civil society organisations to develop and expand programs that enhance demand for good governance.
- 3) The ACF seeks the services of an eligible auditing firm to undertake the auditing of the ACF financial statement, Bank Accounts, resources and expenditures, and statement of expenditures relating to the ACF operation for the period starting 01 January 2009 and ending 31 December 2009.
- 4) Detailed Terms of Reference for the assignment are available from ACF at the address as shown below, from 02 February 2010, Monday to Friday from 8:00 to 17:30, or can be requested via email at ctep@arbitrationcouncil.org
- 5) The ideal firms shall have the following qualifications and experience:
 - a) A minimum of four years of demonstrated experience relevant to financial auditing.
 - b) Prior experience and knowledge of relevant Cambodian laws and legal systems
 - c) Experience with World Bank/IDA-funded projects and/or RGC projects will be an advantage.
 - d) Auditing firms listed as acceptable by the World Bank/IDA
 - e) Fluency in Khmer and English among the consulting team is required.
- 6) The firms interested in submitting their expressions of interest must provide detailed information indicating that they are qualified to perform the services (organisation profile, description of similar assignments, experience in similar conditions, experience in Cambodia and/or in the region. Short-listed firms will be invited to submit a request for proposal, including technical and financial proposal.
- 7) The selection of the external financial auditor will be done in accordance with procurement procedures set forth in Guidelines-Selection and Employment of Consultants by World Bank Borrowers, May 2004 and revised October 01, 2006
- 8) Interested firms should submit their expression of interest (EOI) clearly marked, "EOI for Auditing the ACF Financial Statement 2009" to the following address on or before 17:30, 16 February 2010.

Attn: Mr. Tep Chenda,
Senior Procurement Officer
Arbitration Council Foundation
Demand for Good Governance Project
#72, street 592 corner of 327
Sangkat Boeung Kak II, Khan Tuol Kok,
Phnom Penh Cambodia
Tel: 855 23 881 814/ 855 23 881 815
Fax: 855 23 881 918
Email: ctep@arbitrationcouncil.org
Website: www.arbitrationcouncil.org



Request for Expressions of Interest
**CONSULTANCY AND PRODUCTION OF BROADCAST MEDIA TOOLS
OF THE ARBITRATION COUNCIL SERVICES
for the Arbitration Council Foundation**

- 1) **The Arbitration Council Foundation (ACF) and Arbitration Council (AC):** The ACF is a registered non-governmental organisation established to provide technical and administrative support to the AC; to enhance the AC's independence, reliability and efficiency; and to develop individuals and institutions to resolve labour disputes. The AC is a national institution for the resolution of labour disputes provided for under the Labour Law. Supported by the Ministry of Labour and Vocational Training, employers and unions, the AC is internationally and nationally recognized as Cambodia's premier labour dispute resolution body.
- 2) **Demand for Good Governance Project:** The ACF is a Project Implementing Agency for the Demand for Good Governance Project (DFGG Project), funded by the International Development Association (IDA) and Australian Agency for International Development (AusAID). The DFGG Project is a 4 year project that will support selected state and civil society organisations to develop and expand programs that enhance demand for good governance.
- 3) The ACF seeks the services of an NGO, registered with the Royal Government of Cambodia, to undertake and produce the following broadcast media tools: (i) development and production of a Public Service Announcement, including media advisory and press release; (ii) development and production of an educational video, including media advisory and press release. The NGO will also advise the ACF on the best use of media tools after the production.
- 4) Detailed Terms of Reference for the assignment are available from ACF, the address as shown below, from 8:00 to 5:30 and from Monday to Friday, or can be requested through email at dvandeth@arbitrationcouncil.org.
- 5) The successful NGO shall have the following qualifications and experience:
 - a. Registered with the Royal Government of Cambodia (ROC)
 - b. A minimum of 5 years of demonstrated experience relevant to design and delivery of broadcast media and educational tools within developmental projects
 - c. A minimum of 5 years of demonstrated experience relevant to the provision of advice on communications to government and non-government organizations
 - d. Experienced team members assigned to work on the development of the project
 - e. Proven track record in designing and running media programmes/campaigns and capacity to monitor and evaluate results
 - f. Availability for full duration of assignment
 - g. Prior experience and knowledge of Cambodian laws and legal systems, especially in relation to labor dispute resolution and Cambodian industrial relations, in particular the work of the AC would be an asset
 - h. Experience with/broadly understanding about World Bank/IDA-funded projects and/or ROC projects will be an advantage
 - i. Fluency in Khmer and English among the members is desirable
- 6) NGOs interested in submitting their expressions of interest must provide detailed information indicating that they are qualified to perform the services (organization profile, description of similar assignments, experience in similar conditions, experience in Cambodia and in the region (East Asia and Pacific), availability and curriculum vitae of appropriate technical staff, etc.). Short listed NGOs will be invited to submit a completed proposal (including Technical and Financial Proposal).
- 7) Interested NGOs should submit their EOI clearly marked, "EOI for Consultancy and Production of Broadcast Media Tools" to the following address on or before **17:30 pm, 8 June 2010**.

Attn: Mr. Y Samphy
Manager of Training & Communications
Demand for Good Governance Project (DFGG)
Arbitration Council Foundation (ACF)
72, Street 592 (corner of St. 327),
Sangkat Boeung Kak II, Khan Tuol Kork,
Phnom Pehn, Cambodia.
Tel: 855 23 881 814 ext. 120, Fax: 855 23 881 918.
Email: sy@arbitrationcouncil.org